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Schwab & Co. is a young and vibrant two partner accounting firm. We are committed to maintaining high professional standards while focusing on our clients' needs. We value hard work, openness and honesty. We are looking for people who enjoy working along side great people in a flexible and friendly environment.

We currently have openings for an **Administrative Assistant** and **Accounting Technician** to join our firm.

If you enjoy working with small businesses, have an eye for details, the ability to meet deadlines and great organizational, analytical and computer skills; you may be the one. Interested individuals are asked to send their resumes by email to deedeee@schwabco.ca or by fax to (403) 527-4756.

We would like to thank all candidates who apply, but only those selected for an interview will be contacted.